



COVID-19 Audiences and Public risk assessment

Title		Coronavirus (COVID-19) Risk Assessment – Building user, public and audiences		Version	13	Date	13/05/2022
Type of Activity and related hazards	Who might be harmed by this hazard?	How might they be harmed?	Control measures to mitigate risk			Residual risk level	Who is responsible for Control measures
Large numbers of people moving around the Theatre	Public, customer facing staff	Increased or heightened COVID symptoms/ risk of infection, if exposed to COVID-19 infection	<ul style="list-style-type: none"> • All FOH areas will be cleared of clutter • Music will be played at a lower level within the foyer spaces to reduce the need for people to raise their voice • Increased air flow throughout the Theatre and foyer spaces • Curve customer facing staff wear masks at their own discretion. • Sanitiser stations will be positioned around the Theatre • Plastic screens will be installed at both bar and café servery areas. • Audience members will be encouraged to use common sense in keeping distance in crowded areas. 			Moderate	COVID-19 response manager, Visitor experience team, box office



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Assisting public/selling of food and beverage items	Public, Curve hospitality staff.	Increased or heightened COVID symptoms/ risk of infection, if exposed to COVID-19 infection	<ul style="list-style-type: none"> • Limited food offering to reduce queueing • Interval drinks can be pre-ordered, to reduce queueing at the bar during the interval. • All hospitality staff involved in food and drink preparation will utilise enhanced cleaning processes, namely; <ul style="list-style-type: none"> ○ Washing hands using hot soap and water more regularly ○ Washing hands before and after touching food or drink that will come into contact with customers ○ Will ensure that any handling of money will be kept to an absolute minimum • Items such as sugar and stirrers will be given at point of sale so as to reduce the chance of contamination. • Bar and café areas have plastic screens to separate staff from audience members. 			Moderate	Hospitality and visitor experience teams.	



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Providing first aid services to public	All persons using the building.	Exposure to infection, leading to development of COVID-19 symptoms.	<ul style="list-style-type: none"> • First aiders should receive extra instruction on dealing with the risks involved with COVID and when treating someone for First aid • First aid boxes should be regularly checked and kept stocked with 'in date' equipment. COVID specific additions should also be included in the first aid boxes, namely; <ul style="list-style-type: none"> ○ Surgical mask, of fluid repellent type ○ Eye protection (visor or goggles) ○ Disposable apron • Extra surgical gloves • First aid should be carried out in a ventilated area if possible, to reduce the chance of any cross infection • If possible, try to direct the injured person to treat and care from themselves • IF CPR is needed, only use chest compressions, do not carry out rescue breaths, unless you have a resuscitator and are trained to use it. 			Moderate	Trained First Aiders, Duty Managers	



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High levels of people within auditoria	All persons using the building	Exposure to infection, leading to development of COVID-19 symptoms	<ul style="list-style-type: none"> Increased air flow within the auditorium will ensure any COVID-19 particles are dispersed. Air handling units are driven by CO2 levels, increasing the fan speed to dilute concentration of CO2. Sensors ensure that CO2 part per million (ppm) are kept below 700ppm. Air handling and fans are set to ensure a ventilation rate of 10-14 litres per second per person (l/s/p) above the WHO recommended ventilation rates of 8-12 l/s/p. 				Moderate	Visitor Experience Manager, Head of Hospitality and Operations, Facilities Team	
Cleaning - Surfaces	All persons using the building	Exposure to infection, leading to development of COVID-19 symptoms	<ul style="list-style-type: none"> Cleaning staff will carry out enhanced cleaning throughout the building during the day. Extra cleaning will also take place on regular contact areas to reduce the risk of transmission. Anti-bacterial and anti-viral sanitiser will be used for all cleaning All public facing areas will have cleaner check sheets, which are signed to ensure public that areas have been cleaned and checked. Cleaning rota's have been amended to take into account numbers of building users. 				Low	Cleaners, Facilities Team	



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Cleaning - Auditoria	Office staff	Exposure to infection, leading to development of COVID-19 symptoms	<ul style="list-style-type: none"> • Cleaning staff will clean the auditoria in the morning, and between shows in the event of a multiple show day. • Sanitiser will be stationed within the auditorium. • Air quality sensors are utilised in both the Theatre and Studio, to ensure air quality remains within spec. • Air supply and extraction within all auditoria has been increased to ensure any covid particles are moved and extracted. 		Low	Cleaning team, HOD's, individual staff	
Use of toilets	Office staff, cleaning staff	Exposure to infection, leading to development of COVID-19 symptoms	<ul style="list-style-type: none"> • Toilets will be deep cleaned every day and spot-checked throughout the day. • Queues will be managed for all toilets, to prevent over-crowding within the toilets. • Soap dispensers will be regularly checked to ensure they remain full • Tissues will be available for coughs and sneezes. • NHS hand washing posters are displayed in all toilet areas, reminding people on how to wash their hands effectively. 		Low	HOD's, SMT	



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Arrival at the Theatre	Audience members, FOH staff, Hospitality	Exposure to infection, leading to development of COVID-19 symptoms	<ul style="list-style-type: none"> • Staff are asked to stay at home if they have any of the recognised symptoms of Covid 19. • Doors are opened regularly to increase air flow around the foyers. • The foyer is kept clear of clutter to provide safe access and enable audiences to distance. 		Low	All staff. HOD's, SMT	
Audience departing at close of performance	Audience members, FOH staff	Exposure to infection, leading to development of COVID-19 symptoms	<ul style="list-style-type: none"> • Routes will be highlighted to use for exit, • Toilets will be available for use on exit, although this will be limited to the toilets directly on the exits. • The foyer will be kept clear of clutter to provide a safe egress. 		Low	Visitor Experience Manager, Ushers	
Work activities – Moving around the building	Staff, company, contractors, public	Exposure to infection, leading to development of COVID-19 symptoms	<ul style="list-style-type: none"> • When moving around the building, audience are encouraged to keep distance in crowded spaces. • Hands should be washed/sanitised when entering or leaving a room/area, by utilising the sanitiser dispenser around the building. 		Low	Staff/SMT	



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Emergency activity - Evacuation of building	Staff/visitors/ Public/ company	Exposure to infection, leading to development of COVID-19 symptoms	<ul style="list-style-type: none"> • Emergency evacuation procedures remain the same for the whole building. • Staff with extra duties in the event of an emergency evacuation, remain unchanged. • Once at the assembly points, social distancing should remain as far as is reasonably practicable. Fire Marshalls will advise. • Fire alarm and other safety systems will be kept in full working order. 	Low	Visitor Experience Manager, Director of Production

Created by	Approved By	Date
Andy Bartlett – Director of Production	Chris Stafford - CEO	13/05/2022
<p>This risk assessment will be reviewed on 11th October 2022 or when there is change in guidance and/or change in circumstance that reflects a change in control measure.</p>		



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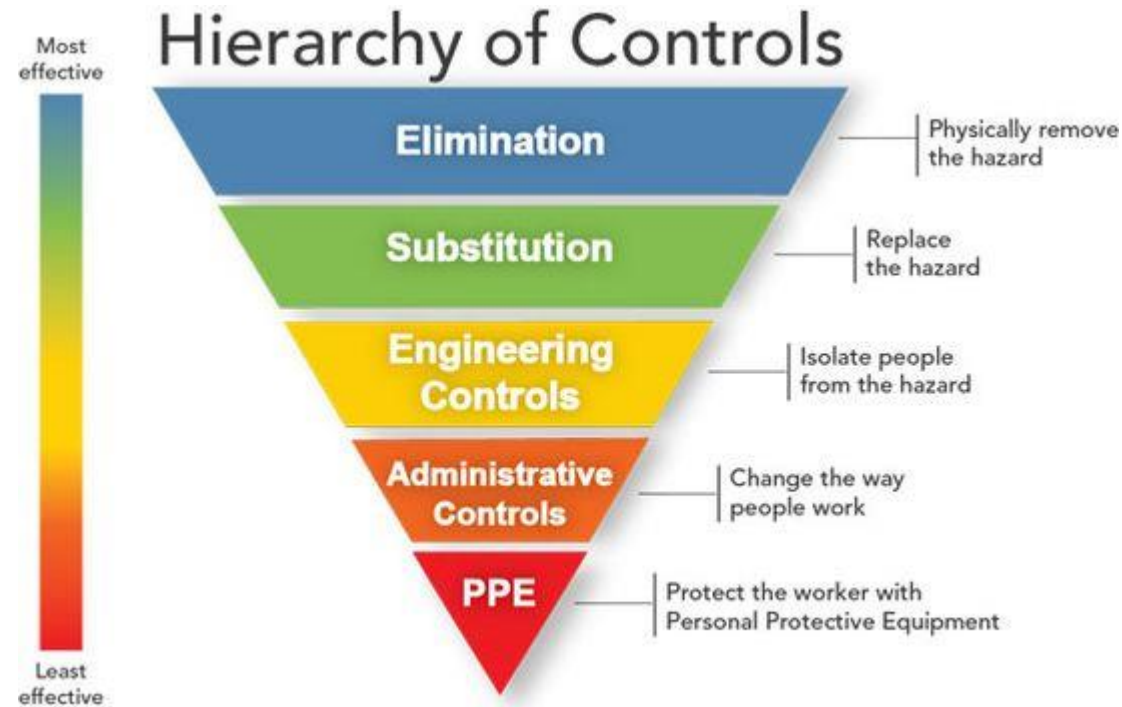
RISK ASSESSMENT

At all times, the Theatre will follow all national and local guidance and legislation and will use this guidance as a minimum. We may decide, when appropriate, to introduce further measures and mitigations, to ensure the safety of our staff, visitors and artists.

We have a moral and legal responsibility to protect our staff and visitors from any risks to their health and safety. The risk assessment, available as a separate document, recognises, highlights and mitigates, as far as is reasonably practicable, the risks surrounding COVID. The COVID Risk Assessment will be published on our website.

Risks should be reduced to the lowest reasonably practicable level by taking preventative measures, in order of priority. The chart below sets out the order in which preventative measures should be considered.

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Elimination

The hazard (COVID-19) cannot be entirely removed, but it is important to ensure that, as far as possible, no one with the virus is allowed into the workplace and measures will be put in place to mitigate against this such as temperature checks etc.

Substitution

Substitution of the virus for something less harmful is not an option in this situation.

Engineering controls



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We are adopting working practices and measures throughout the building to reduce physical contact. Measures include installing physical barriers in public areas, increasing ventilation and pre-fabrication of sets off-site etc.

Administrative controls

Administrative controls will provide the most practical solutions such as social distancing, provision of more handwashing/ sterilisation facilities and revised cleaning routines.

Personal Protective Equipment (PPE)

PPE is considered to be the “last resort” (excluding face coverings)- that is for circumstances where people cannot be kept more than 2 metres apart.

PPE should be identified as suitable for the purpose, so surgical masks would be IR or IIR types, or respirators should be FFP2 or FFP3. Persons needing to use such PPE should be trained in how to use and fit them.

If gloves are provided, the virus can still be transferred to the surface. If the wearer touches their face, they could still contract the disease.



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Risk Matrix		Likelihood				
		Very unlikely to happen	Unlikely to happen	Possibly could happen	Likely to happen	Very likely to happen
Severity	Catastrophic	Moderate	Moderate	High	Very High	Very High
	Major	Low	Moderate	Moderate	High	Very High
	Moderate	Low	Moderate	Moderate	Moderate	High
	Minor	Very Low	Low	Moderate	Moderate	Moderate
	Superficial	Very Low	Very Low	Low	Low	Moderate

Very low, Low – Proceed with activity, monitor control measures.

Moderate – Proceed with caution, simple mitigations must be implemented. Activity must be monitored and continually reassessed.



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High, very high - Further mitigations, or changes to the activity, must be implemented. Do not proceed until the activity risk level has been reduced.